

To Applicants for the post of  
Assistant/Deputy Harbour Master

Your Ref:  
Our Ref: DH/HM/PJJ

Date as postmark

Dear Applicant

### **POST OF ASSISTANT/DEPUTY HARBOUR MASTER**

Thank you for expressing an interest in the above post. I am pleased to enclose the following documents:-

- Application Form
- Person Specification
- Job Description

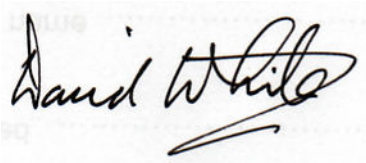
Please take into account both the person specification and job description when completing your application form. CVs may be given consideration but the application form must be completed in full.

**The closing date for applications is 31<sup>st</sup> January 2010.**

Please note that you will not be contacted again unless you are shortlisted for interview. Following sifting, successful interview candidates will be contacted on 9<sup>th</sup> February 2010. Interviews will be held on 12<sup>th</sup> February.

I look forward to receiving your application.

Yours sincerely



Captain David White (MN)  
Harbour Master